

**BEBINGTON HIGH SPORTS COLLEGE  
EVACUATION OF STUDENTS FROM THE FIRST FLOOR  
SEPTEMBER 2009**



Name	Form	1	2	3	4	5
GOULDING Daniel	11FAW	On the sound of the alarm Daniel would be taken to the nearest Evac chair point. He would be accompanied by a Teaching Assistant.	With the assistance of the Class Teacher and/or Teaching Assistant Daniel would be transferred into the Evac Chair and brought downstairs and taken to registration position.	Following the all clear his wheelchair and/or equipment would be brought to him and the Evac Chair replaced.	OR → The following has been agreed with Mrs Goulding	If Daniel feels more comfortable, he could walk downstairs accompanied by a member of staff.
LYDIATE Daniel	Sixth Form	On the sound of the alarm Daniel would be taken to the nearest Evac chair point. He would be accompanied by a Teaching Assistant.	With the assistance of the Class Teacher and Teaching Assistant Daniel would be transferred into the Evac Chair (2 members of staff lift Daniel into the Evac chair) and brought downstairs and taken to registration position.	Following the all clear his wheelchair and/or equipment would be brought to him and the Evac Chair replaced.		
STEWART Naomi	11PHD	A Teaching Assistant accompanies Naomi for every lesson	If the alarm rings and Naomi is on the first floor the Teaching Assistant will take her to the top of the stairs and wait for the majority of pupils to descend. The Teaching Assistant will then walk her down the stairs.	This has been agreed by Mr & Mrs Stewart.	An Evac Chair would be available for use, but not the preferred way to descend.	
WRIGHT James	9IM	If the alarm rings and James is on the first floor the Teaching Assistant will take him to the top of the stairs and wait for the majority of pupils to descend. The Teaching Assistant will then walk him down the stairs.	This has been agreed by Mrs Wright.  <b>OR</b> →	On the sound of the alarm James would be taken to the nearest Evac Chair point. He would be accompanied by a Teaching Assistant.	With the assistance of the Class Teacher and/or Teaching Assistant James would be transferred into the Evac Chair and brought downstairs and taken to registration position.	Following the all clear his mobility scooter and/or equipment would be brought to him and the Evac Chair replaced.

**In the case of emergency i.e. fire, these are the students that require emergency evacuation procedures – details are above.  
Mrs D Jones, Assistant Headteacher & ANCo  
September 2009**