

08 April 2011

Dear Parent

We are now entering the time of year when your son/daughter will be completing their examinations and course work. In the past schools used to have a day when all of the Year 11 students officially left. Due to the complex nature of examination systems this is no longer feasible. Therefore I wish to explain how students will be finishing their final compulsory year at school.

All students have to fully attend school until they have completed all of their examinations and course work. This will mean that students will all have different leaving dates. Before we will sanction your child's leaving date we will require evidence from all their teachers that all course work and examinations are completed. Your son/daughter will then be given a leaving certificate which indicates that they are allowed to leave school. I am however mindful that a small minority of students will have all of their course work completed and their final examination could be a week or so away. In these circumstances we will contact you to agree that your son/daughter can stay at home to study and only come in for the examination.

In order for the students to celebrate the end of their compulsory education, as you know, we hold a Prom so that all students have an event they can remember.

I would like to emphasise that the next few weeks, and the Easter break are vital in ensuring that your son/daughter achieves their examination potential. May I ask that you encourage your son/daughter to work hard and revise for their final examinations in order for them to gain a solid foundation for the future?

Yours faithfully

B Jordan

Brian Jordan
Headteacher